DEFIANCE COLLEGE STUDENT-ATHLETE HANDBOOK

Defiance College Intercollegiate Athletic Philosophy

The Defiance College intercollegiate athletic program serves as a window of opportunity for all prospective student-athletes to experience an extra-curricular educational and physical activity that fits within the general mission of the College to develop the whole person.

The student-athlete will be exposed to a variety of opportunities for personal growth in the areas of intellectual, emotional, spiritual, social and physical dimensions as it relates to each individual and their respective sport. The student-athlete, as a team member, will be involved in a learning community that will strive for excellence both on the field and in the classroom while maintaining the dignity of fair play and continued emphasis on positive sportsmanship.

Jointly, the coaches and student-athletes will build an engaged environment that will accentuate the learning process not only within the competitive arena but also within the college campus and the community as a whole. An emphasis will be placed on the impact of participation and personal growth, rather than scoreboard success, in a balanced sports program where equitable sports opportunities will be available to both genders.

The student-athletes of Defiance College choose to participate in the intercollegiate athletic program for a variety of reasons but none of which includes athletic related financial aid or the promise of financial security through professional athletic stardom. Through participation in the intercollegiate athletic program, a student-athlete continues to compete for the love of sport, the thrill of competition and the fulfillment of countless intrinsic values.

The Defiance College intercollegiate athletic program strives to be an integral and cohesive part of the collegiate learning and living process, appropriately well suited to co-exist with the Defiance College mission statement: to know; to understand; to lead; and to serve.

Athletic Department Contact Information

<table>
<thead>
<tr>
<th>General</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Rudy Yovich</td>
<td>Director of Athletics</td>
<td>419-783-2380 <a href="mailto:ryovich@defiance.edu">ryovich@defiance.edu</a></td>
</tr>
<tr>
<td>Jodie Holava</td>
<td>Assistant Athletic Director</td>
<td>419-783-2379 <a href="mailto:jholava@defiance.edu">jholava@defiance.edu</a></td>
</tr>
<tr>
<td>Jeremy Taylor</td>
<td>Faculty Athletic Rep</td>
<td>419-783-2305 <a href="mailto:taylor@defiance.edu">taylor@defiance.edu</a></td>
</tr>
<tr>
<td>Michelle Trubey</td>
<td>Administrative Assistant</td>
<td>419-783-2342 <a href="mailto:mtrubey@defiance.edu">mtrubey@defiance.edu</a></td>
</tr>
<tr>
<td>Jeff Hoedt</td>
<td>Sports Information Director</td>
<td>419-783-2566 <a href="mailto:jhoedt@defiance.edu">jhoedt@defiance.edu</a></td>
</tr>
<tr>
<td>Terry Ranes</td>
<td>Facilities Director</td>
<td>419-783-2492 <a href="mailto:tranes@defiance.edu">tranes@defiance.edu</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Athletic Training</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Kevin Tong</td>
<td>Head Athletic Trainer</td>
<td>419-783-2340 <a href="mailto:ktong@defiance.edu">ktong@defiance.edu</a></td>
</tr>
<tr>
<td>Kathleen Westfall</td>
<td>Associate Athletic Trainer, SWA</td>
<td>419-783-2345 <a href="mailto:kwestfall@defiance.edu">kwestfall@defiance.edu</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Coaches</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Derek Woodley</td>
<td>Head Coach - Baseball</td>
<td>419-783-2341 <a href="mailto:dwoodley@defiance.edu">dwoodley@defiance.edu</a></td>
</tr>
<tr>
<td>Chad Newhard</td>
<td>Assistant Coach – Baseball</td>
<td>419-576-6208 <a href="mailto:cnewhard@defiance.edu">cnewhard@defiance.edu</a></td>
</tr>
<tr>
<td>Scott Cutter</td>
<td>Head Coach - (M) Basketball</td>
<td>419-783-2346 <a href="mailto:scutter@defiance.edu">scutter@defiance.edu</a></td>
</tr>
<tr>
<td>Jessica Cox-Morris</td>
<td>Head Coach - (W) Basketball</td>
<td>419-783-2391 <a href="mailto:jmorris@defiance.edu">jmorris@defiance.edu</a></td>
</tr>
<tr>
<td>Ken Ciolek</td>
<td>Head Coach - XC/Track &amp; Field</td>
<td><a href="mailto:419-783-2385kciolek@defiance.edu">419-783-2385kciolek@defiance.edu</a></td>
</tr>
<tr>
<td>Adam Trausch</td>
<td>Assistant Coach – Track &amp; Field</td>
<td>419-783-2335 <a href="mailto:atrausch@defiance.edu">atrausch@defiance.edu</a></td>
</tr>
<tr>
<td>Casey Goff</td>
<td>Head Coach, Defensive Coordinator – Football</td>
<td>419-783-2378 <a href="mailto:cgoff@defiance.edu">cgoff@defiance.edu</a></td>
</tr>
<tr>
<td>Don Lappe</td>
<td>Recruiting Coordinator/Offensive Line - Football</td>
<td>419-783-2447 <a href="mailto:dlappe@defiance.edu">dlappe@defiance.edu</a></td>
</tr>
<tr>
<td>Aaron Mershman</td>
<td>Offensive Coordinator/Quarterbacks - Football</td>
<td>419-783-2583 <a href="mailto:amershman@defiance.edu">amershman@defiance.edu</a></td>
</tr>
<tr>
<td>Fred Moore</td>
<td>Head Coach - (M) Golf</td>
<td>419-785-2865 <a href="mailto:fmoore@defiance.edu">fmoore@defiance.edu</a></td>
</tr>
<tr>
<td>Jordan Valentine</td>
<td>Head Coach – (M) Soccer</td>
<td>419-783-2588 <a href="mailto:jvalentine@defiance.edu">jvalentine@defiance.edu</a></td>
</tr>
<tr>
<td>Jenny Vincent</td>
<td>Head Coach – (W) Soccer</td>
<td>419-783-2475 <a href="mailto:jvincent@defiance.edu">jvincent@defiance.edu</a></td>
</tr>
<tr>
<td>Jodie Holava</td>
<td>Head Coach - Softball</td>
<td>419-783-2379 <a href="mailto:jholava@defiance.edu">jholava@defiance.edu</a></td>
</tr>
<tr>
<td>Kaycee Butt</td>
<td>Assistant Coach – Softball</td>
<td>419-783-2554 <a href="mailto:kbutt@defiance.edu">kbutt@defiance.edu</a></td>
</tr>
<tr>
<td></td>
<td>Head Coach – (W) Golf</td>
<td></td>
</tr>
<tr>
<td>Tyler Ault</td>
<td>Head Coach – (M/W) Tennis</td>
<td>419-783-2387 <a href="mailto:taul@defiance.edu">taul@defiance.edu</a></td>
</tr>
<tr>
<td>Brie Brenner</td>
<td>Head Coach - Volleyball</td>
<td>419-783-2326 <a href="mailto:bbrenner@defiance.edu">bbrenner@defiance.edu</a></td>
</tr>
</tbody>
</table>
NCAA Division III Philosophy Statement

Colleges and universities in Division III place the highest priority on the overall quality of the educational experience and on the successful completion of all students' academic programs. They seek to establish and maintain an environment in which a student-athlete's athletics activities are conducted as an integral part of the student-athlete's educational experience, and in which coaches play a significant role as educators. They also seek to establish and maintain an environment that values cultural diversity and gender equity among their student-athletes and athletics staff.

To achieve this end, Division III institutions:

a) Place special importance on the impact of athletics on the participants rather than on the spectators and place greater emphasis on the internal constituency (students, alumni, institutional personnel) than on the general public and its entertainment needs;
b) Award no athletically related financial aid to any student;
c) Encourage the development of sportsmanship and positive societal attitudes in all constituents, including student-athletes, coaches, administrative personnel and spectators;
d) Encourage participation by maximizing the number and variety of athletics opportunities for their students;
e) Assure that the actions of coaches and administrators exhibit fairness, openness and honesty in their relationships with student-athletes;
f) Assure that athletics participants are not treated differently from other members of the student body;
g) Assure that athletics programs support the institution's educational mission by financing, staffing and controlling the programs through the same general procedures as other departments of the institution. Further, the administration of an institution's athletics program (e.g., hiring, compensation, professional development, certification of coaches) should be integrated into the campus culture and educational mission;
h) Assure that athletics recruitment complies with established institutional policies and procedures applicable to the admissions process;
i) Assure that academic performance of student-athletes is, at a minimum, consistent with that of the general student body;
j) Assure that admission policies for student-athletes comply with policies and procedures applicable to the general student body;
k) Provide equitable athletics opportunities for males and females and give equal emphasis to men's and women's sports;
l) Support ethnic and gender diversity for all constituents;
m) Give primary emphasis to regional in-season competition and conference championships and;
n) Support student-athletes in their efforts to reach high levels of athletics performance, which may include opportunities for participation in national championships, by providing all teams with adequate facilities, competent coaching and appropriate competitive opportunities.

The purpose of the NCAA is to assist its members in developing the basis for consistent, equitable competition while minimizing infringement on the freedom of individual institutions to determine their own special objectives and programs.

The above statement articulates principles that represent a commitment to Division III membership and shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs by institutions and conferences.

Summary of NCAA Regulations — Division III

Ethical Conduct – All Sports

You must act with honesty and sportsmanship at all times so that you represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports. [NCAA Bylaw 10.01.1]

You are not eligible to compete if you knowingly provide information to individuals involved in organized gambling activities concerning intercollegiate athletics competition, solicit a bet on any intercollegiate team, accept a bet on any team representing the school or solicit or accept a bet on any intercollegiate competition for any item (e.g., cash, shirt, dinner) that has tangible value. [Bylaw 10.3]

You are not eligible to compete if you knowingly participate in any gambling activity that involves intercollegiate or professional athletics, through a bookmaker, a parlay card or any other method employed by organized gambling. [Bylaw 10.3]

You are not eligible to compete if you have shown dishonesty in evading or violating NCAA regulations. [Bylaw 14.01.3.3]

Amateurism – All Sports

You are not eligible for participation in a sport if after full-time collegiate enrollment you have ever:
- Taken pay, or the promise of pay, for competing in that sport;
- Agreed (orally or in writing) to compete in professional athletics in that sport;
- Played on any professional athletics team (as defined by the NCAA) in that sport; or
- Used your athletics skill for pay in any form in that sport. (Prior to collegiate enrollment an individual may accept prize money based only on his or her place finish or performance from the sponsor of an open athletics event, the United States Olympic Committee or the appropriate national governing body and actual and necessary expenses associated with the individual’s practice and competition on a professional team). [Bylaw 12.1.1]

You are not eligible in a sport if you ever have accepted money, transportation or other benefits from an agent or agreed to have an agent market your athletics ability or reputation in that sport. [Bylaw 12.3.1]

You are not eligible in any sport if, after you become a student-athlete, you accept any pay for promoting a commercial product or service or allow your name or picture to be used for promoting a commercial product or service, unless:

- The individual became involved in such activities for reasons independent of athletics ability;
- No reference is made in these activities to the individuals involvement in intercollegiate athletics; and;
- The individual’s remuneration under such circumstances is at a rate commensurate with the individual’s skill and experience as a model or performer and is not based in any way on the individual’s athletics ability or reputation. [Bylaw 12.5.1.3]

You are not eligible in any sport if, because of your athletics ability, you were paid for work you did not perform, or were paid at a rate higher than the going rate. [Bylaw 12.4.1]

Delayed Collegiate Enrollment

All Division III student-athletes first entering a collegiate institution on or after August 1, 2002 are bound by the following rule(s) regarding delayed enrollment in college: If you did not enroll in college as a full-time student at your first opportunity following the graduation of your high-school class or if you discontinued full-time high-school enrollment and you participated in any of the activities listed below, you have used a season of intercollegiate competition for each calendar year or sport season in which you participated in such activities. [Bylaw 14.2.4.3]

Activities Constituting Use of a Season

- Any team competition or training in which pay in any form is provided to any of the participants above actual and necessary expenses;
- Any individual competition or training in which the individual accepts pay in any form based on his or her place finish or any competition or training in which the individual accepts pay in any form above actual and necessary expenses;
- Any competition pursuant to the signing of a contract for athletics participation or entering a professional draft; or
- Any competition funded by a representative of an institution’s athletics interest that is not open to all participants. [Bylaw 14.2.4.3.2]

If you have used a season(s) of competition according to the regulations above, you must also fulfill an academic year in residence prior to being eligible to represent your school in intercollegiate competition. [Bylaw 14.2.4.3.1]

Competition Exceptions (for delayed collegiate enrollment): If you participated in organized competition while enrolled in a post-graduate college preparatory school during the initial year of enrollment, you did not use a season of competition. In addition, a maximum one-time one-year exception is applicable for participation in the Olympic Games tryouts and competition, and other specified national and international competition. [Bylaw 14.2.4.3.2.1]

Seasons of Participation – All Sports

A student-athlete must count a season of participation when he or she practices or competes during or after the first contest following the student-athlete’s initial participation at that school. [Bylaw 14.2.4.1]

A season of participation shall not be counted when a student-athlete participates in a preseason scrimmage or preseason exhibition conducted prior to the first contest in the traditional segment following the student-athlete’s initial participation at that school. [Bylaw 14.2.4.1]
A season of participation shall not be counted when a student-athlete practices, but does not compete, in the nontraditional sports segment (e.g., spring football, spring soccer, fall baseball).  [Bylaw 14.2.4.1]

Financial Aid – All Sports

You must report to your school any financial aid that you receive from a source other than your school. However, you do not need to report financial aid received from anyone on whom you are naturally or legally dependent.  [Bylaw 15.2.3.1]

Academic Standards – All Sports

Eligibility for Practice

You are eligible to practice if you are enrolled in a minimum full-time program of studies leading to a baccalaureate or equivalent degree as defined by the regulations of your school. [Bylaw 14.1.8.1]

You are eligible to practice during the official vacation period immediately before initial enrollment, provided you have been accepted by your school for enrollment in a regular, full-time program of studies at the time of your initial participation, you are no longer enrolled at your previous school, and you are eligible under all school and NCAA requirements. [Bylaw 14.1.8.1.1]

You also are eligible to practice while enrolled in less than a minimum full-time program of studies if you are enrolled in the final semester or quarter of a baccalaureate program and your school certifies that you are carrying (for credit) the courses necessary to complete your degree requirements. [Bylaw 14.1.8.1.3]

Eligibility for Competition

To be eligible to compete, you must:

- Have been admitted as a regularly enrolled, degree seeking student according to the published entrance requirements of your school;
- Be in good academic standing according to the standards of your school; and
- Be enrolled in at least a minimum full-time program of studies leading to baccalaureate or the equivalent (not less than 12 semester or quarter hours) and maintain satisfactory progress toward that degree, be enrolled in a full-time graduate or professional degree program (as defined by the school for all graduate students) or be enrolled and seeking a second baccalaureate degree at your school.  [Bylaws 14.01.2, 14.01.2.1, 14.1.8.2 and 14.1.8.2.1.4]

If you are enrolled in less than a full-time program, you are eligible to compete only if you are enrolled in the last term of your baccalaureate or graduate degree program and are carrying credits necessary to finish your degree requirements. [Bylaw 14.1.8.2.1.3]

You are eligible to compete during the official vacation period immediately before initial enrollment, provided you have been accepted by your school for enrollment in a regular, full-time program of studies and at the time of your initial participation, you are no longer enrolled in your previous educational institution and you are eligible under all institutional and NCAA requirements. [Bylaw 14.1.8.2.1.1]

If you are a returning student, you are eligible to compete between terms, provided you have been registered for the required minimum full-time load at the conclusion of the term immediately before the date of competition, or if you are either continuing enrollment or beginning enrollment, provided you have been accepted for enrollment as a regular full-time student for the regular term immediately following the date of competition.  [Bylaw 14.1.8.2.1.2]

Other Rules Concerning Eligibility – All Sports

You are not eligible to participate in more than four years of intercollegiate competition.  [Bylaw 14.2]

You are not eligible after 10 semesters or 15 quarters in which you were enrolled at a collegiate institution in at least a minimum full-time program of studies as determined by the school, except for any extensions that have been approved in accordance with NCAA legislation.  [Bylaws 14.2.2 and 30.6.1]

You are eligible if you are seeking a second baccalaureate or equivalent degree or you are enrolled in a graduate or professional school provided you received your undergraduate degree from the same school, you have seasons of participation remaining and your participation occurs within the applicable 10 semesters or 15 quarters. You are also eligible for championships that occur within 60 days of the date you complete the requirements for your degree.  [Bylaws 14.1.9 and 14.1.9.2]
You are not eligible in your sport for the rest of your season if, after enrollment in college and during any year in which you were a member of an intercollegiate team, you competed as a member of any outside team in any noncollegiate, amateur competition in the sport during your college team’s playing season. Competing in the Olympic Games, tryouts and competition and other specified national and international competition is permitted. [Bylaws 14.7.1 and 14.7.3.1]

Transfer Students Only

You are considered a transfer student if:

- The registrar or admissions officer from your former school certified that you officially were registered and enrolled at school in any term in a minimum full-time load and attended class; or

- The director of athletics from your former school certified that you reported for the regular squad practice that any staff member of the athletics department of your former school announced, even if that practice occurred before the beginning of the academic term. [Bylaws 14.5.2]

To contact another Division III school, you may seek permission from your director of athletics, or you can grant other Division III institutions permission to contact you. To grant another Division III school permission to contact you about a potential transfer (or for you to be able to contact the school), complete the Permission to Contact-Self Release form that is provided by the NCAA national office. The form and instructions are available on the student-athlete home page of the NCAA Web site at ncaa.org.

To contact Division I or Division II schools, you must seek permission from your director of athletics.

If you are a transfer student from a four-year school, you are not eligible during your first academic year in residence unless you meet the provisions of one of the exceptions specified in Bylaw 14.5.5.1.1, 14.5.5.1.2 or 14.5.5.1.3 or one of the waivers specified in Bylaw 14.8.1.2.

If you are a transfer student from a two-year institution, you are not eligible during your first academic year in residence at your new institution unless you meet the academic and residence requirements specified in Bylaw 14.5.4.1 or the exception specified in Bylaw 14.5.4.1.2. If you wish to correspond with another NCAA institution about your opportunity to transfer, the institution must have permission to contact you before any correspondence may occur.

Drugs – All Sports

If the NCAA tests you for the banned drug classes listed in Bylaw 31.2.3.4 and you test positive (consistent with NCAA drug-testing protocol), you will be ineligible to participate in regular-season and postseason competition for one calendar year (365 days) after your positive drug test and you will be charged with the loss of a minimum of one season of participation in all sports.

If you test positive a second time for the use of any drug, other than a “street drug” as defined in Bylaw 31.2.3.2, it will result in the loss of lifetime eligibility, while a combination of two positive tests involving street drugs (e.g. marijuana, heroin) in whatever order, will result in the loss of an additional year of eligibility. [Bylaw 18.4.1.5.1.2]

If you test positive for the use of a “street drug” after being restored to eligibility, you shall be charged with the loss of one additional season of competition in all sports and also shall remain ineligible for regular-season and postseason competition at least through the next calendar year. [Bylaw 18.4.1.5.1.2]

A policy adopted by the NCAA Executive Committee establishes that the penalty for missing a scheduled drug test is the same as the penalty for testing positive for the use of a banned drug other than a street drug. You will remain ineligible until you retest negative and your eligibility has been restored by the NCAA Committee on Student-Athlete Reinstatement. [Bylaw 18.4.1.5.1]

Non-NCAA Athletics Organization Positive Drug Test - All Sports (Bylaw 31.2.3.4.2):

If you are under a drug-testing suspension from a national or international sports governing body that has adopted the World Anti-Doping Agency (WADA) code, you will not be eligible for NCAA intercollegiate competition for the duration of the suspension. The director of athletics must notify the vice president of NCAA education services in writing regarding a student-athlete's disclosure of a previous positive drug test administered by any other athletics organization. If the student-athlete immediately transfers to a non-NCAA institution while ineligible and competes in collegiate competition within the 365 day period at a non-NCAA institution, the student-athlete will be ineligible for all NCAA regular-season and postseason competition until the student-athlete does not compete in collegiate competition for a 365 day period. Additionally, the student-athlete must retest negative (in accordance with the testing methods authorized by the Executive Committee) and request that eligibility be restored by the Committee on Student-Athlete Reinstatement.
The list of banned drugs classes is subject to change and the institution and student-athlete shall be held accountable for all banned drug classes on the current list. The list is located on the NCAA Web site (www.ncaa.org) or may be obtained from the NCAA health and safety staff in the Education Services department at the NCAA national office.

Mandatory Medical Examination

[Bylaw 17.1.6.4] Mandatory Medical Examination. (#) Before participation in any practice, competition or out-of-season conditioning activities (or, in Division I, permissible voluntary individual workouts pursuant to the safety exception), student-athletes who are beginning their initial season of eligibility and students who are trying out of for a team shall be required to undergo a medical examination or evaluation administered or supervised by a physician (e.g., family physician, team physician). The examination or evaluation must be administered within six months before participation in any practice, competition or out-of-season conditioning activities. In following years, an updated history of the student-athlete’s medical condition shall be administered by an institutional medical staff member (e.g., sports medicine staff, team physician) to determine if additional examinations (e.g., physical, cardiovascular, neurological) are required. The updated history must be administered within six months before the student-athlete’s participation in any practice, competition, or out-of-season conditioning activities for the applicable academic year.

Confirmation of Sickle-Cell Trait Status

Bylaw 17.1.6.4.1 Confirmation of Sickle-Cell Trait Status. An institution shall confirm the sickle-cell trait status of student-athletes, before participation in intercollegiate athletics in one of the following manners: a) Documentation: The student-athlete may provide documented results of a sickle-cell solubility test administered prior to participation. b) Pending Documentation: A student-athlete who has taken a sickle-cell solubility test but whose results are not yet confirmed, may participate provided the student-athlete engages in mandatory education as set forth in Bylaw 17.1.6.4.1.1 and receives appropriate precautions as set forth by the institution; or c) Waiver: The student-athlete may sign a waiver declining confirmation of sickle-cell trait status if: (i) Prior to signing a waiver, the institution provides the student-athlete education regarding the implications of exercising the waiver option; and (ii) Prior to athletics participation, a student-athlete who signs a waiver under this provision engages in mandatory education as set forth in Bylaw 17.1.6.4.1.1.

Bylaw 17.1.6.4.1.1 Mandatory Sickle-Cell Trait Status Education. Each student-athlete shall be provided education regarding sickle-cell trait status. Student-athletes who have been tested, but do not have confirmed results documented or have signed a waiver per Bylaw 17.1.6.4.1 (c), shall be provided additional education regarding the risks, impact, and precautions associated with sickle-cell trait.

NCAA Official Position/Statement on Gambling

The NCAA opposes all forms of legal and illegal sports wagering on college sports. Sports wagering has become a serious problem that threatens the well-being of the student-athlete and the integrity of college sports.

The NCAA membership has adopted specific rules prohibiting student-athletes, athletics department staff members, and conference office staff from engaging in sports wagering (Bylaw 10.3). A student-athlete shall not knowingly participate in sports wagering activities or provide information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics competition.

The rules against sports wagering applies to any institutional practice or competition (intercollegiate, amateur or professional) in an NCAA-sanctioned sport.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports.

A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through an internet gambling, bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

Heartland Collegiate Athletic Conference (HCAC)

HCAC History - Founded June 23, 1987

In June of 1987, the presidents of six private Indiana colleges and universities announced the formation of the Indiana Collegiate Athletic Conference (ICAC). Charter members included Anderson College, DePauw University, Franklin College, Hanover College, Manchester
College, and Wabash College. The ICAC was formed as an "academic" athletic conference, combining outstanding private education with top-notch intercollegiate athletics. Over the years, different institutions moved in and out of this new conference. In the 1998-99 season, the conference changed its name to the Heartland Collegiate Athletic Conference (HCAC) with the addition of three Ohio colleges (Bluffton, Mount St. Joseph, and Wilmington) and the departure of two Indiana colleges (DePauw and Rose-Hulman). This new configuration inherited some of the roots of the old Hoosier-Buckeye Conference. Defiance College joined during the Spring of 2000, replacing Wabash College in the conference. 2001 saw the addition of Transylvania University, with Rose-Hulman re-joining the league in 2006. Earlham College joined the HCAC in the Fall of 2010. On the playing field, HCAC member schools have had a national impact, highlighted by national champions in several sports and two schools making trips to the NCAA Division III Basketball Final Four in the 1990s. The league continues to seek growth and excellence on and off the playing field in the years to come.

### HCAC Member Institutions

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>Distance</th>
<th>Drive Time</th>
<th>Athletics Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson University</td>
<td>127 miles</td>
<td>2 hours, 30 min.</td>
<td><a href="http://www.anderson.edu/athletics/">http://www.anderson.edu/athletics/</a></td>
</tr>
<tr>
<td>Bluffton University</td>
<td>58 miles</td>
<td>1 hour, 28 min.</td>
<td><a href="http://www.bluffton.edu/sports/">http://www.bluffton.edu/sports/</a></td>
</tr>
<tr>
<td>College of Mount St. Joseph</td>
<td>180 miles</td>
<td>3 hours, 42 min.</td>
<td><a href="http://www.msju.edu/view/athletics.aspx">http://www.msju.edu/view/athletics.aspx</a></td>
</tr>
<tr>
<td>Defiance College</td>
<td>0</td>
<td>0</td>
<td><a href="http://www.defianceathletics.com/">http://www.defianceathletics.com/</a></td>
</tr>
<tr>
<td>Earlham College</td>
<td>135 miles</td>
<td>2 hours, 47 min.</td>
<td><a href="http://www.earlham.edu/~awpe/">http://www.earlham.edu/~awpe/</a></td>
</tr>
<tr>
<td>Franklin College</td>
<td>191 miles</td>
<td>3 hours, 30 min.</td>
<td><a href="http://www.franklincollege.edu/athletics/">http://www.franklincollege.edu/athletics/</a></td>
</tr>
<tr>
<td>Hanover College</td>
<td>270 miles</td>
<td>5 hours</td>
<td><a href="http://www.hanover.edu/athletics/">http://www.hanover.edu/athletics/</a></td>
</tr>
<tr>
<td>Manchester College</td>
<td>96 miles</td>
<td>2 hours, 8 min.</td>
<td><a href="http://www.manchester.edu/Athletics/">http://www.manchester.edu/Athletics/</a></td>
</tr>
<tr>
<td>Rose-Hulman Institute of Technology</td>
<td>246 miles</td>
<td>4 hours, 21 min.</td>
<td><a href="http://www.rose-hulman.edu/sports/">http://www.rose-hulman.edu/sports/</a></td>
</tr>
<tr>
<td>Transylvania University</td>
<td>256 miles</td>
<td>4 hours, 48 min.</td>
<td><a href="http://www.transy.edu/athletics/index.htm">http://www.transy.edu/athletics/index.htm</a></td>
</tr>
</tbody>
</table>

### HCAC Purpose and Philosophy

The HCAC is a coeducational athletic conference, providing a comprehensive program of competition and championships for both men’s and women’s athletic programs. Each institution's sports program should be in harmony with its educational goals, of which the most important is that each student earns a baccalaureate degree. The members believe that healthy competition in intercollegiate athletics can contribute to the spiritual, mental, and physical growth of all that participate. The Conference is committed to a program that encourages good sportsmanship and respect for one’s fellow human beings, while building skills and habits that will contribute to a lifetime enjoyment of recreation and fitness. Each member of the Conference has an institutional policy in support of equal opportunity, and each one is committed to achieving fairness and equity in its athletic programs.

### HCAC Sportsmanship Statement

The Heartland Collegiate Athletic Conference is committed to offering an educationally sound athletic program for the student-athletes of its member institutions. Sportsmanship is a respectful, appreciative, hospitable, and positive attitude toward one’s opponent by a student-athlete who enthusiastically participates according to the rules of competition and who accepts victory and defeat graciously. Each institution must assume responsibility for a program of instruction and training, which will perpetuate the highest levels of sportsmanship. Further they must place a strong emphasis on creating a positive and collegial environment for athletic competition for all that are involved in any form or manner of athletic competition.

### Defiance College Athletic Department Substance Abuse Prevention Program (SAPP)

**PURPOSE:**
In accordance with the NCAA Alcohol, Tobacco, and Other Drug Education Guidelines, the Defiance College Athletic Department has established a Substance Abuse Prevention Program. Implementation of educational programs and a random, unannounced, mandatory drug-testing program will serve to benefit those who participate in intercollegiate athletics to become better students and athletes. The Defiance College Athletic Department recognizes that substance abuse is one of the major problems facing student-athletes. Defiance College is committed to developing and maintaining an environment that encourages student athletes who participate in intercollegiate athletics to avoid the abuse of alcohol, tobacco and illegal and illicit substances. The Defiance College drug testing program is separate from the NCAA drug testing program. However, the Defiance College Athletic Department follows the NCAA guidelines with reference to substance abuse.

**POLICY:**
The unauthorized use of any substance prohibited by federal or state law, the NCAA and/or the Defiance College Student Handbook by any member of an intercollegiate team at Defiance College is expressly prohibited.
For a complete list of substances banned for use by the NCAA, please see


This policy is in effect during the entire academic year. The sanctions for violations of the Athletic Department SAPP Policy are in conjunction with sanctions specified by the Defiance College Substance Abuse Policy, located in the Student Handbook. The policy and procedures will be distributed and explained to the student-athlete at each team’s initial organizational meeting at the beginning of each academic year or at the time of an athlete being added to the roster.

NONCOMPLIANCE:
Non-compliance with Athletic Department SAPP Policy or failure to report for a drug test will result in a positive test and follow the appropriate sanctions.

VOLUNTARY DISCLOSURE:
A student-athlete may voluntarily notify the dean of students, director of athletics, certified athletic trainer, or head coach of misuse of alcohol, tobacco or other drugs prior to the college’s request for drug testing. In this instance, the athlete will be recognized with a violation of the Athletic Department SAPP Policy and subject to sanctions as identified below. The athlete is subject to follow-up drug screening at the discretion of the athletics director and will be referred to mandatory counseling.

REASONABLE CAUSE:
Reasonable cause drug testing will be used in cases where there is a suspicion on the part of the dean of students, director of athletics, athletic trainer, or head coach that a student-athlete is under the influence or potentially abusing drugs.

PROCEDURE:
All student-athletes will sign a testing waiver prior to the team’s initial practice. Testing will be done in a random, unannounced manner during each academic year. Any student-athlete who is currently enrolled in the College and on the official roster of the team may be selected at any time. Evidence of a drug substance will be determined from an analysis of the student-athlete’s urine specimen. The drug testing will be administered by an outside source at the assigned location, date and time as indicated on the student-athlete notification form.

-Selection
Any student-athlete who is on the official roster of the team may be randomly selected for drug testing at any time during the academic year. Random selection is computerized and based on a percentage of the total roster. Any student-athlete may also be tested at any time given reasonable cause or at the discretion of the athletic director (see section titled reasonable cause above).

-Notification
The following notification procedure will be followed:
1) The student-athlete will be notified by a drug testing administrator that they have been selected for drug testing.
2) The student-athlete will be notified of the date, time, and place of the testing. They will also be advised to bring a photo ID and any current medications they are taking.
3) A form will be given to each selected athlete at the time of notification that lists this information.

-Specimen Collection
The following guidelines will be followed when providing a specimen:
1) The student-athlete must present photo ID at the testing site
2) The student-athlete will provide information regarding any current prescription or over-the-counter medications and supplements being taken.
3) The student-athlete will then follow all instructions for the collection procedures.
4) At least 30ml of urine must be provided. The student-athlete must stay at the testing site until the sample is provided.
5) The specimen will be screened on-site using an instant test. In the event of a positive screen, the specimen will be sent to the Defiance Clinic “WorkMed” Department for a second test and lab confirmation and additional testing.

DRUG TESTING RESULTS:
The results of the drug testing will be reported directly to the dean of students, head athletic trainer and director of athletics. If the instant screening test is positive, the sample will be taken to the Defiance Clinic for a second test and lab confirmation. The lab will notify the head athletic trainer of the test results. If the lab test confirms the positive test, the athlete will then be considered in violation of the substance abuse policy and the appropriate punitive actions will be taken (see below). A
student-athlete with a confirmed positive lab test will be charged for the testing procedure that takes place at the Defiance Clinic WorkMed Department. In addition, all additional costs associated with counseling, further screenings, etc. will be the responsibility of the athlete.

APPEALS PROCESS:
The athlete who is in violation of the substance abuse policy may appeal the sanction within forty-eight (48) hours of the athlete being notified of the violation. The appeal must be made in writing to the director of athletics. A committee may be designated by the director of athletics to meet with the athlete to hear the appeal. This meeting will take place within seventy-two (72) hours after the written request is received. The athletic director and/or designated committee have the ability to assign or decrease any punishments at his/her discretion following the appeal hearing.

A student athlete who tests positive for a banned substance by the Defiance Clinic WorkMed Department may contest the finding within (48) hours following receipt of notice of the positive finding. The student athlete must notify the director of athletics that they would like the sample to be retested. The athlete must authorize in writing the transmission of the test results by the second laboratory to the director of athletics. Retest results of the specimen will be final. If the retest results are negative, the drug test will be considered negative and no punitive actions will be taken. If the retest is positive, the drug test will be considered positive and the student-athlete will be considered in violation of the substance abuse policy and the appropriate actions will be taken. In addition, the student-athlete is responsible for the costs of additional laboratory fees.

SANCTIONING:
In the event of a positive test or alcohol infraction, the director of athletics and dean of students will meet to discuss the severity of the offense and the following minimum actions will occur. A positive drug test is official following confirmation from the Defiance Clinic WorkMed Department, with all sanctions being imposed immediately.

Tier I Offenses:
A Tier I offense is defined as a “minor infraction” of the ATOD policy. This would include violation of the Defiance College Alcohol Policy, violation of the Defiance College Student Handbook rules on tobacco use on campus and NCAA rules for tobacco use during participation in intercollegiate athletics. A voluntary disclosure in considered a Tier I Offense and subject to the sanctions detailed below.

Tier II Offenses: Alcohol
A Tier II offense is defined as a “chargeable alcohol offense”. These would include, but not limited to, underage consumption of alcohol, underage possession of alcohol, DUI / DWI, or providing alcohol to minors.

Tier III Offenses: Drugs
A Tier III offense is defined as a “chargeable drug offense”. This would include possession, distribution and consumption of illegal drugs, possession of drug paraphernalia, (+) drug test through the athletic department.

*Violations of the Defiance College Substance Abuse Policy are subject to sanctions from BOTH the Defiance College Office of Student Life and the Athletic Department.

*The sanctions are cumulative throughout an athlete’s entire playing career at Defiance College. Suspensions will carry over from year to year, traditional to non-traditional season and from sport to sport for multi-sport athletes.

These are the minimum required punitive actions. Each team/coach may implement additional punishments for each offense. Furthermore, the dean of students and director of athletics will have the final discretion to severity of the punishment(s).

Division III NCAA Compliance Manual Bylaw 17.1.11:
Use of Tobacco Products. The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

*Violations of the Defiance College Substance Abuse Policy are subject to sanctions from BOTH the Defiance College Office of Student Life and the Athletic Department.

*These are the minimum required punitive actions. Each team/coach may implement additional punishments for each offense.
ATHLETIC DEPARTMENT SANCTIONS FOR VIOLATIONS OF THE SAPP POLICY

**Tier I Offense**
- **First Minor Offense**
  - Coach's discretion on the severity of the punishment.
- **Second Minor Offense**
  - Head coach and director of athletics discretion on the severity of the punishment.
- **Third Minor Offense**
  - Head coach and director of athletics discretion on the severity of the punishment.
- **Forth Minor Offense**
  - Becomes Tier II offense and will be punished according to Tier II Offenses.

**Tier II Offense**
- **First Chargeable Offense**
  - Suspension of 10% of games of varsity competition for the present season and meet with dean of students for ATOD assessment.
  - a) includes pre and post season contests
  - b) missing a game due injury does not qualify a serving the penalty
  - c) JV contests may count if the athlete participates primarily in that setting
- **Second Chargeable Offense**
  - Suspension of 20% of games of varsity competition for the present season and meet with dean of students for ATOD assessment.
  - a) includes pre and post season contests
  - b) missing a game due injury does not qualify a serving the penalty
  - c) JV contests may count if the athlete participates primarily in that setting

**Tier III Offense**
- **First Chargeable Offense**
  - Suspension of 10% of games of varsity competition for the present season and meet with dean of students for ATOD assessment.
  - a) includes pre and post season contests
  - b) missing a game due injury does not qualify a serving the penalty
  - c) JV contests may count if the athlete participates primarily in that setting
- **Second Chargeable Offense**
  - Playing Season
    - Playing season will be determined by the director of athletics.
- **Third Offense**
  - Playing Career
- **Forth Offense**
  - Playing Career
NCAA Inclusion of Transgender Student-Athletes

Defiance College strives to create and sustain inclusive, supportive, safe, and nondiscriminatory communities for all students. The athletic department will follow the guidelines of the NCAA Inclusion of Transgender Student-Athletes. Please refer to the following https://www.ncaa.org/sites/default/files/Transgender_Handbook_2011_Final.pdf

Athletic Training Information

PHYSICALS AND UPDATES: The NCAA requires that prior to participation in intercollegiate athletics all student-athletes must undergo a medical examination by a physician. This evaluation must be completed before they are eligible to participate in any tryouts, practices, conditioning, or competitions. These physicals are organized by the athletic training staff and completed on campus prior to the start of the season. In the following years, an updated medical history will be administered by a member of the athletic training staff. Any past or present injuries should be reported to the athletic training staff at this time so they are aware of and have record of them prior to the season. These files will be kept in the athletic training room and are all confidential.

INSURANCE POLICY: It is the NCAA and Defiance College policy that all athletes provide proof of health insurance coverage. All student-athletes must fill out the insurance and emergency contact form and provide a copy of their insurance card.

PRIMARY INSURANCE: All athletes are required to be covered by a primary health insurance. This can be accomplished in two ways: 1) covered by health insurance of a parent or guardian, or 2) purchase own health insurance through an outside provider.

In order to assure that bills are being paid by the appropriate parties, the athletic training staff needs to be informed of EVERY injury that occurs during athletic participation.

STUDENT-ATHLETE INSURANCE FEE: All student-athletes are required to pay a Student-Athlete Insurance Fee through the Defiance College Business Office. The fee for 2016-2017 is $215.00.

SICKLE CELL TRAIT STATUS: Per NCAA Bylaw 17.1.6.4.1, an institution shall confirm the sickle cell trait status of student-athletes, before participation in intercollegiate athletics in one of the following manners: a.) documentation, b.) pending documentation, or c.) waiver. Also, per Bylaw 17.1.6.4.1.1, each student-athlete shall be provided education regarding sickle cell trait status. Sickle cell trait policy and educational fact sheet are included in Orientation folder.

HIPAA POLICY and AUTHORIZATION OF RELEASE OF MEDICAL INFORMATION: The Health Insurance Portability and Accountability Act (HIPAA) is a federal law containing regulations that are designed to protect the confidentiality of medical records and protected health information. HIPAA policies apply to a student-athletes medical record, as well as medical information communicated both orally and in writing. The Defiance College Athletic Training Staff is committed to protecting the privacy of student-athletes and will comply with the HIPAA regulations. We will not release or share your medical information unless it concerns your health or injury care without your written consent.

With an athlete’s written consent or to the extent permitted by law, the athletic training staff may share information concerning your medical care with other members of the athletic training staff, team physicians and other health care providers. This will allow the Sports Medicine team to provide optimal care to all student-athletes. In addition with your consent, we may share relevant medical information to coaches, parents, sports information director, or other parties. All requests for the medical staff to withhold information from certain parties must be submitted in writing.

NUTRITIONAL SUPPLEMENTS/ ERGOGENIC AIDS: The Defiance College Athletic Department and Athletic Training Department does not distribute or endorse the use of nutrition supplements or ergogenic aids. Defiance College follows the NCAA policy with respect to nutritional supplements. The NCAA policy states: “Many nutritional supplements contain NCAA banned substances. In addition, the U.S. Food and Drug Administration do not strictly regulate the supplement industry; therefore purity and safety of nutritional supplements cannot be guaranteed. Impure supplements may lead to a positive drug test. The use of supplements is at the student-athlete’s own risk.”

ATHLETIC TRAINING ROOM POLICIES: The Sport’s Medicine’s Staff’s responsibility is to provide injury prevention, care, management and athletic injuries for all student-athletes.

LOCATION: There are three training rooms: 1) the Weaner Community Center ATR (Main ATR) is located in the Southeast corner of the WCC; 2) the Coressel Stadium ATR is located on the ground floor of the stadium off the main
hallway; and 3) the Duane Hocking ATR is located on the front stretch of the track at the George Smart Athletic Center.

**HOURS:** The WCC athletic training room is open in the mornings for treatment and rehabilitation by appointment. Please check with the certified athletic trainer as to their availability in the morning. In general the athletic training room will be open 1-2 hours prior to the start of practice and 2 hours prior to games. Please make sure that you are in the athletic training room in plenty of time to get taped and treatment prior to practice to insure that you are not late.

**GENERAL POLICIES:**
1. A student-athlete should notify the coach or athletic trainer immediately if he or she is injured and, if possible, prior to seeking medical attention for an athletic related injury.
2. Be respectful of staff, athletes, equipment, and supplies. Use of the athletic training room is a privilege, not a right.
3. Shirt and shorts must be worn at all times in the athletic training room. No cleats or spikes are allowed. Please shower after practice before getting treatments.
4. All tobacco products are prohibited.
5. No obscene or inappropriate language or gestures will be allowed in the athletic training room.

**IMPORTANT PHONE NUMBERS:**

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>WCC Athletic Training Room</td>
<td>419-783-2564</td>
</tr>
<tr>
<td>Stadium Athletic Training Room</td>
<td>419-783-2322</td>
</tr>
<tr>
<td>Duane Hocking Athletic Training Room</td>
<td>419-785-2929</td>
</tr>
<tr>
<td>Mercy Defiance Clinic</td>
<td>419-784-1414</td>
</tr>
<tr>
<td>Mercy Defiance Clinic Urgent Care</td>
<td>419-784-1414</td>
</tr>
<tr>
<td>Mercy Defiance Clinic Hospital – ER</td>
<td>419-782-8444</td>
</tr>
<tr>
<td>Promedica Defiance Regional Hospital (PDRH)</td>
<td>419-783-6955</td>
</tr>
<tr>
<td>PDRH Promedica Urgent Care</td>
<td>419-783-6955</td>
</tr>
</tbody>
</table>

**Defiance College Athletic Academic Standards**

Academic eligibility to participate in NCAA Division III at Defiance College is determined by the Registrar at the beginning of the fall and spring semesters, respectively. To be eligible a participating student-athlete needs to meet all of the following requirements:

1. The student-athlete must be enrolled in a minimum of 12 semester hours of course work at all times;
2. The student-athlete must be in good academic standing - which is interpreted as eligible to enroll at DC and having at least the required minimum grade point average for that particular term; and
3. The student-athlete must maintain satisfactory progress toward a baccalaureate degree, which is interpreted as having at least the required minimum number of credits and proper cumulative GPA for the particular term.

In addition to the above requirements, a student-athlete must meet the NCAA requirements under which a student-athlete has a maximum combined total of ten terms of full-time attendance to be certified for a total of four seasons of participation in any given sport.

A student-athlete who meets all of the above requirements may still be denied participation for failure to meet various NCAA requirements, behavioral or other reasons at the discretion of Defiance College.

**Required Minimum Grade Point Average**

In order to be eligible to compete in NCAA intercollegiate athletics, a student-athlete must have the following minimum GPA at the conclusion of the following full-time semesters of attendance:

- Semester One: Achieve a minimum cumulative GPA or 1.33 or higher
Semester Two: Achieve a minimum cumulative GPA of 1.70 or higher
Semester Three: Achieve a minimum cumulative GPA of 1.80 or higher
Semester Four: Achieve a minimum cumulative GPA of 1.90 or higher
Semester Five and all semesters thereafter: Achieve a minimum cumulative GPA of 2.0 or higher.

In calculating whether a student meets the required minimum GPA, only grades received for courses taken at Defiance College are counted in the Defiance College cumulative GPA.

Satisfactory Progress for Initial Certification and Continued Participation in Sport

In order to meet the satisfactory progress standard, student-athletes must successfully complete a certain number of credits at DC for each full-time term in attendance at DC.

Student-athletes who fail to complete the required credits to maintain their eligibility may attend summer school or complete online courses in order to accumulate the appropriate hours; however, students must have prior approval of the DC Registrar before taking course work at colleges other than DC. In addition, only credits earning a "C" or higher grade are eligible to be accepted as transfer credit. Transferable grades from courses taken at other colleges do not affect the overall DC grade point average of a student-athlete.

In order to be eligible to compete in NCAA intercollegiate athletics, a student-athlete must have completed while in residence at DC the following minimum number of credit hours by the end of the following full-time semesters of attendance at DC:

Semester One: No minimum required
Semester Two: At least 24 hours of credit earned
Semester Three: At least 24 hours of credit earned
Semester Four: At least 48 hours of credit earned
Semester Five: At least 48 hours of credit earned
Semester Six: At least 72 hours of credit earned
Semester Seven: At least 72 hours of credit earned
Semester Eight: At least 96 hours of credit earned
Semester Nine: At least 96 hours of credit earned

*Terms of 2.2.1). All Attendance are determined based on NCAA 14.2: “A student-athlete is considered to have used a semester...when a student attends any class while officially registered in a collegiate institution in a regular term of an academic year for a minimum full-time program of studies, even if the student-athlete drops to part-time status at any time during the term, including his or her first day of attendance” (14-semesters during which a student is at DC will be counted, regardless of whether there was a break in attendance or not between semesters (e.g., such as when a student attends DC, leaves to attend another institution, and then returns).

1+2+1 Nursing Students Concurrently Enrolled at both Defiance College and Northwest State Community College

Students in our 1+2+1 Nursing program with Northwest State Community College must have official transcripts sent to the Registrar's Office after every term to be certified for all semesters while dual-enrolled at both institutions. Students must provide proof of a full-time schedule to the coach prior to every NCAA competition to participate.

Transfer Students and Re-Enrolled Students

Transfer students (i.e., those students who are not starting their first post-secondary school semester at DC and who are transferring in credits from another higher education institution): Even though grades at other institutions do not count toward a transfer student's DC GPA, a transfer student who transfers in twelve or more credits to Defiance College will NOT be considered to be in Semester One for purposes of determining the required minimum GPA.

Credit Requirements:

The registrar will determine which semester requirement the student must meet based on the number of credits transferred in (with the requirement to increase in each following semester as indicated above). While the registrar will make the specific determination, the general rule is that transferring in 12 to 23 credits requires a student to meet the Semester Two GPA requirement by the conclusion of the first semester of attendance at DC; transferring in 24 to 35 credits, requires a student to
meet the Semester Three GPA requirement by the conclusion of the first semester of attendance at DC; transferring in 36 to 47 credits requires a student to meet the Semester Four GPA requirement by the conclusion of the first semester of attendance at DC; and transferring in 48 or more credits requires a student to meet the Semester Five GPA requirement by the conclusion of the first semester of attendance at DC.

**Satisfactory Academic Progress for Transfers:** (i.e., those students who are not starting their first post-secondary school semester at DC and who are transferring in credits from another higher education institution): For purposes of meeting the Satisfactory Progress requirement, only credits earned while in residence at DC are counted (meaning that no transferred credits are counted). In addition, the only semesters that are counted for purposes of determining whether this requirement has been met are those semesters while in residence at DC. If there is any question, the registrar will make the determination regarding how this requirement applies to the specific situations of individual students.

An entering transfer student may only qualify to participate in his/her first semester of enrollment at DC if the student-athlete would have been deemed both academically and athletically eligible at the student’s previous institution regardless of athletic participation.

If he/she is deemed not eligible, a year of residence must be completed before certification. (NCAA 14.5). Eligibility is determined through use of a required transfer tracer report DC will send to all qualifying previous institution(s) of previous enrollment. If the student’s most recent tracer report reveals the student is not athletically and academically eligible at his/her previous institution, the student will sit out of all practice and competition for one calendar year. A student under disciplinary suspension MUST complete one calendar year of residency at DC before participating in NCAA Division II athletics.

**Other Requirements for Transfers:**
The above is not a full description of the requirements for transfer students. For example, for purposes of applying the NCAA maximum combined total of ten terms of full-time attendance, a transfer student will be assessed terms of attendance at all previous institutions regardless of whether the student played a sport while at that institution.

Transfer students are strongly encouraged to check with the Registrar as early as possible in the transfer process to understand how they might be affected by these and other requirements.

**FOR ALL STUDENTS:**

Different students may have particular situations in which they do not fit clearly within any particular category. In such cases, the Registrar will decide how these rules apply.

> It is the responsibility of every Defiance College student to make sure he/she understands how these rules might impact his/her eligibility. Students are encouraged to speak with the Registrar directly to discuss their particular situations.

*Letter Winner Criteria – in effect 2016-2017*

**Varsity Letter Award:**
- The varsity letter award is presented to athletes at the varsity level who have reached athletic criteria that has been set forth by Defiance College. Athletes must meet the earned time criteria that is set forth for each varsity sport.

**Baseball, Softball, Volleyball, Basketball, Football, Soccer, Golf, & Tennis Letter Winner Criteria:**

- **Criteria 1:** A participating athlete (regardless of grade level in the Varsity sport) must earn game participation in 40% of the available scheduled varsity games in the season.

- **Criteria 2:** A senior who participates in the given sport at the varsity level for:
  - 4 years (began varsity eligibility as a freshmen) who does not meet criteria 1 in any year of participation will receive a letter upon completion of their 4th (senior) year.
  - 3 years (began varsity eligibility as a sophomore) who does not meet criteria 1 in any year of participation will receive a letter upon completion of their 3rd (senior) year.

- **Criteria 3:** It will be the coach’s discretion for any player (freshmen, sophomore, or junior) who:
Participates in the program, but receives a long-term or season-ending injury that prevents him/her from meeting the requirements in criteria 1.

Receives All-Conference honors, and does not meet criteria 1

If an athlete does not complete the season due to quitting or being removed from a team, he/she will not receive a varsity letter

Cross Country and Track & Field Letter Winner Criteria:

- **Criteria 1**: A participating athlete must achieve the conference qualifying mark in an event.
- **Criteria 2**: A participating athlete must participate in all events the coach assigns him/her to do.
- **Criteria 3**: It will be the coach’s discretion for any player (freshmen, sophomore, or junior) who:
  - Participates in the program, but receives a long-term or season-ending injury that prevents him/her from meeting the requirements in criteria 1.
  - Receives All-Conference honors, and does not meet criteria 1
  - If an athlete does not complete the season due to quitting or being removed from a team, he/she will not receive a varsity letter

Letter Winner Progression

- 1st. Letter
- 2nd. Plaque
- 3rd. Jacket
- 4th. Blanket/Watch

Student-Athletic Advisory Committee

**MISSION STATEMENT**: Defiance College is dedicated to the athletic, social, and academic advancement of all student-athletes. The mission of the Defiance College Student-Athlete Advisory Committee (SAAC) is to enhance the total student-athlete experience by promoting opportunities for growth, encouraging mutual support among fellow student-athletes, and fostering a positive student-athlete image to the campus and community. The SAAC supports and upholds the core values of Defiance College of excellence, integrity, community, and respect.

**PURPOSE:**

1) To promote communication between athletic administration and student-athletes
2) To create and promote positive relationships between athletic teams
3) To create and promote positive relationships between athletes and non-athletes
4) To promote a better understanding of student-athletes’ needs to both the administration and student-athlete
5) To solicit student-athlete responses to proposed NCAA legislation
6) To enhance the image of student-athletes on campus and in the community by encouraging involvement of student-athletes in campus and community projects
7) To provide programs for student-athletes that will encourage academic achievement, health promotion, social responsibility, and general awareness
8) To create a way for student-athletes to be represented on campus through committees that discuss issues pertaining to student-athlete well-being

**MEMBERSHIP:**

1) Membership shall consist of at least two representatives from each of the men and women’s varsity sports.
2) Each member serves as a liaison between the committee and his/her individual athletic team.
3) Each team shall be entitled to a single vote in all matters before the committee.
4) Members will serve a one-year term on the Student Athletic Advisory Committee. Membership may be altered, should committee members not fulfill responsibilities or should an emergency arise.

**SAAC MEMBER RESPONSIBILITIES**: Every SAAC member has the mandatory obligation to participate in SAAC and its volunteer activities:
• If a member misses more than two meetings without prior notification, their membership will be terminated.
• If a member misses an activity that he/she has volunteered to participate in without prior notification, their membership will be terminated.
• If a member is absent, he/she should contact the faculty advisor of the SAAC organization to discuss agenda items covered during the missed meeting.

Members are expected to volunteer/participate regularly in the program as hosts. If the executive board does not feel that the individual is participating regularly they have the power to terminate their membership.

NCAA Student-Athlete Affairs

The NCAA Student-Athlete Affairs unit provides life skills support in the areas of academics, athletics, personal development, career development and service through the distribution of accessible resources, strategic partnerships and customized programming at little or no expense to member institutions. The mission of the NCAA is to maintain intercollegiate athletics as an integral part of the campus educational program and the athlete as an integral part of the student body. With this in mind, the Student-Athlete Affairs Program was created to support the student development initiatives of its member institutions and to enhance the quality of the student-athlete experience within the university setting. In the process of achieving this mission, the Student-Athlete Affairs Program will:

• Support efforts of every student-athlete toward intellectual development and graduation.
• Use athletics as preparation for success in life.
• Meet the changing needs of student-athletes.
• Promote respect for diversity among student-athletes.
• Enhance interpersonal relationships in the lives of student-athletes.
• Assist student-athletes in building positive self-esteem.
• Enable student-athletes to make meaningful contributions to their communities.
• Promote ownership by the student-athletes of their academic, athletic, personal and social responsibilities.
• Enhance partnerships between the NCAA, member institutions and their communities for the purpose of education.
• Encourage the development of leadership skills